



Gymnastic & Trampoline Club Inc
Venue: Hall Street Wandal
Postal: PO Box 162
Rockhampton Q
4700
Phone 07 49225986 Fax 07
4922249
Email vicipark @ cqnet.com.au
Web www.vicipark.org.au

WELCOME TO VICTORIA PARK GYMNASTIC & TRAMPOLINE CLUB INC

OFFICE HOURS

Monday - Friday 3.45PM - 6.15PM
Tuesday & Friday 9.30AM - 11.00AM
Saturday 9.30AM - 11.30AM

OPERATING & SAFETY RULES

During lesson times parents are permitted to sit outside the roller doors at either side of the Club. Chairs may be taken from near the canteen but **must** be returned after use. The mezzanine floor (upstairs) may also be used for viewing lessons but parents are asked to supervise children whilst upstairs and to ensure all windows are closed when leaving the area.

The competition floor of the Club is **chained off** for safety reasons. With the exclusion of the coaching/office staff and children/adults participating in lessons, **NO-ONE is permitted access to the chained area. The tiered seating stand is also UNAVAILABLE for parents to view classes at any time. Children are asked to walk around the white chain to gain access to their lessons. Please do not allow your children to walk under the fly-away ends of the trampolines.**

Gymnasts are to wait on the tiered seating until the commencement of the lesson. No-one is permitted to use the equipment without being supervised by a qualified/authorised Club coach.

THE MANAGEMENT COMMITTEE/MEETINGS

At present the Management committee meets the second Thursday of the month at 7.30pm. The meetings alternate each month with firstly a Closed

meeting (where only members of the committee attend) followed the next month by an Open meeting (where all interested persons may attend).

SMOKE FREE ZONE

The inside and immediate surrounds of the Club have been designated as "SMOKE FREE AREAS", therefore if you intend smoking please ensure that you are a minimum of 10metres away from doors and windows.

PARENTAL INVOLVEMENT

Victoria is a family club which strongly encourages involvement and participation of the whole family. Please do not hesitate to ask questions or help out if you see something needing to be done. Eg. Mowing, hosing gardens or helping out in the canteen during lessons in the afternoons.

We welcome your involvement!!

NEWSLETTERS

Club newsletters are printed and distributed regularly. Notification of competitions are handed to children at the conclusion of lessons when necessary.

FUNDRAISING

As Victoria Park concentrates on providing a happy and safe environment where children of all ages can be involved in either recreational or competitive sport, we find it necessary to fundraise to purchase equipment, carry out general maintenance, etc. Should you have any ideas on ways to make money painlessly, please speak our administrative personnel.

POLICIES & PROCEDURES TO MANAGE OUR CLUB Available to Club Members Upon Request

Codes of Behaviour, Behaviour Management, Risk Management, Member Protection & Complaints, Child Protection, Health & Safety, Sports Safety, Emergencies, Membership & Fees, Uniforms, Fundraising.....

COMPETITIONS

Coaches from each section will periodically send home information regarding competitions. It is important that parents adhere to closing dates for competition nominations. All nominations must be submitted through the club to convening clubs. Should the competition be local, eg. Rockhampton, Yeppoon or Gladstone - parents generally make their own travel arrangements to and from the competition.

When children attain a standard where they are selected to compete at Regional, State or National meets, the Club will organise travel and accommodation and athletes are expected to comply with the Club's arrangements.

As it is compulsory (Gymnastics Queensland ruling) to send a coach and a judge to all competitions, the travel & accommodation costs for these personnel will be absorbed by the traveling athletes. The mode of transport will be dependent upon the size of the team traveling. Should you have any genuine concerns regarding the arrangements, it is imperative that you speak to the Management Committee / Gymsport Program Manager without delay.

MEMBERSHIP PACKAGE - 2012

The Club is offering a **Membership Package** which includes membership to Victoria Park, registration with Gymnastics Queensland and an insurance policy.

The fee is **\$35.00 per term per child** for those participants involved in afternoon and Saturday morning lessons and \$30 per term for children attending Tumblefun classes.

IT IS ESSENTIAL FOR ALL NEW MEMEBRS TO COMPLETE A MEMBERSHIP FORM. 2011 INTRODUCED A NEW FORM FOR ALL MEMBERS. THIS FORM HAS BEEN HELD FOR RENEWING MEMBERSHIPS. PLEASE ENSURE UP TO DATE INFORMATION IS HELD BY THE OFFICE. PLEASE SEE THE ADMIN STAFF AT THE CLUB OFFICE FOR ASSISTANCE..

LESSONS FEES

Victoria Park is a cash-flow business. Lesson fees are kept to a minimum and do not cover costs associated with running the programs. Prompt payment of lesson fees is essential. A 10% discount off lesson fees applies for families who pay before the due date which appears on the invoice (only applicable to full term payments). The discount does not apply if you negotiate a fee payment schedule with the administration staff.

Lesson fees are invoiced on a term basis according to the Education Department School terms and are **due in full two (2) weeks** after the commencement of each term.

If you have not received an invoice, please ask for one at the office. Should parents have difficulty meeting these obligations, it is their responsibility to negotiate payment of the fees with the Club Administrator by the due date.

Vici Park is not obligated to offer make up lessons for lessons not attended. Club office must receive in writing notification of absentees through prolonged illness or injuries, authenticated with a doctors certificate. All cases will be dealt with individually with a response in writing.

Vici Park offers the opportunity for members to "make up" a maximum of two missed lessons. **No make up during regular term lessons.** Parents responsibility - Instead all make ups must be noted by the club admin and are available the first week of school holiday training immediately after the current term. Eg; a missed lesson in term 1 may be recovered in Easter Vacation training.

PLEASE NOTE: Children will not be permitted to take the floor should any fees be outstanding from the previous term. This includes exclusion from holiday training, club presentations and clinics. Nominations for competitions will not be accepted while fees are in arrears.

LESSON RATES:

	Per term fees
Tumblefun	\$100.00 /gymnast/lesson attended weekly
Lessons of 1 Hour duration	\$105.00 /gymnast/lesson attended weekly
Gymfun lessons	\$105.00 /gymnast/lesson attended weekly
Lessons of 1.5	\$125.00 /gymnast/lesson attended weekly
Lessons of 2 hours duration	\$130.00 /gymnast/lesson attended weekly
Lessons of 2.5	\$135.00/gymnast/lesson attended weekly
Lessons of 3 hours duration	\$140.00/gymnast/lesson attended weekly
Lessons of > 3 hours	\$145.00/gymnast/lesson attended weekly

PLEASE DO NOT HESITATE TO ASK QUESTIONS IF YOU HAVE ANY CONCERNS.